



## EXECUTIVE COMMITTEE MEETING AGENDA

October 20, 2016  
7:00 PM – 9:00 PM  
City Park Collegiate

<b>CHAIR</b>	S. Wall
<b>PRESENT</b>	S. Wall, C. Steer, M. Murphy, H. Estrada, Maureen Bourassa, C. Fehr, G. Parchomchuk
<b>REGRETS</b>	
<b>GUESTS</b>	Marc Bourassa
<b>SECRETARY</b>	J.Green

AGENDA ITEM	DOCUMENTATION
<b>1 INTRODUCTIONS</b>	
<b>2 APPROVAL OF THE AGENDA</b>	
a) <b>Wall: To approve the agenda of November 20, 2016. Motion Carried.</b>	<i>2a) 2016-10-20 Agenda</i>
<b>3 APPROVAL OF PRIOR MINUTES</b>	
a) Motion: To approval of the minutes of <b>October 20, 2016.</b>	<i>3a) 2016-09-15 Minutes</i>
<b>4 ITEMS ARISING FROM PRIOR MINUTES</b>	
a) Heidi has a few minor changes regarding the Rink Improvement Grant.	
<b>5 REPORTS AND PRESENTATIONS</b>	
a) <u>Wes Cameron</u>	<i>z</i>
Mr. Cameron presented his platform. Two questions were asked. One, does a strategy for mass transit include bikes and pedestrians. Mr. Cameron stated that he wants to move to 85% use of mass transit and this is to include bikes ad pedestrians. Michael asked about the 33 <sup>rd</sup> Street bridge. Mr. Cameron stated that land would has to be expropriated all along 33 <sup>rd</sup> Street to accommodate four lanes and he doesn't see this feasible until the very distant future.	
b) <u>Program Coordinator Position</u>	
The current program coordinator, Leanne is stepping down. New volunteers welcome while Leanne is still here for cross training. Winter programming is set up and ready to go. Busy months are September and January. 2-3 hours per week. School board doesn't book until June (summer break). Julie asked what the job entails. It entails deciding on	

programming. We have long history instructors; we have tried different programming over the years. The executive helps to decide on programming. We have good instructors but they expect to teach on certain days. Requests are sent to the school board once program and days decided. The switch from City Park Collegiate to Mentosri has had a huge impact on space. Online registrations to make the program coordinator position easier. There's a lot of email traffic the week before and after programming starts. Yoga, zumba, men's basketball are including in the current programming, Kids programming didn't take off. Forever in motion was cancelled this year, a new instructor required. Kids programming should be our focus. In the past we have run some art and craft classes but they weren't terribly well attended.

Sue wants someone to walk along side Leanne during the transition. Lisa Craig has been problematic. Lisa does the bookings. Lisa promised that she would slowly push out the kids clubs but to no avail. There's more pressure on the bookings now that we are down to one room for programming. Heidi said that there are a couple of groups going through the same. City Park is unique, in that, there is a lack of space. Churches or hospital were discussed as possibilities for room bookings. Briarwood has the same space issue as they don't have a school but they do have a community centre. As for the Lisa Craig issue, other groups are going through different processes to fix the problems.

CPCA isn't the only group experiencing issues with Lisa Craig. Permits have been submitted in a timely fashion. Lisa Craig is part of the reason that Leanne is stepping down. Heidi's Manager is looking into it. There's an argument that the bookings are a big job and it ought to be split into a two person position. The question was raised, Why don't get an online program. Software is available. The Catholic Board has an online system but it causes issues with availability. Community Associations have priority. Leanne noted the current process downfalls. She submits the bookings sheet then a month later Lisa gets back to her and then doesn't offer any advice as to when timeslots are available. The school secretaries are not allowed to disclose the information to community associations. Leanne described a situation where there was a misunderstanding by Lisa and CPCA went without programming space.

Possible new locations were discussed by Darren Hill. with directions to discuss with your trustee. Erica Bird is planning for the Children's Discovery Museum. The Mennonite church basement was discussed. City Hospital has space and perhaps we could negotiate on rates. YWCA is out because of costs.

Heidi suggested that perhaps we split the program coordinator role into a two person job.

c) Community Consultant Report

The report was emailed out to the attendees. Heidi noted the workshops for the Rink Coordinator, President and Treasurer . Heidi noted that the civic election is next week and that there's a good guide available on the City of Saskatoon website.

Heidi discussed a program where in we partner with Saskatchewan Wheelchairs Sports Association for a learn to Sledge hockey event to be held at our rink.. Are we interested?

Grants workshop and open house. Is being held by the Saskatchewan Lotteries Grant. CPCA apply for and are funded by this grant. The workshop will aid to make our application stronger. The grants consultants have noticed that it's becoming a lot more competitive. Michael offered to attend. The workshop is available on two different dates. Heidi noted that this will be good information to have for all grants.

Rebecca reported that basic operating and programming grants are \$4,000 up as of this date. Heidi made the direct deposit application available to Susan and Rebecca as currently we submit a grant and cheque gets mailed.

d) Newsletter Report

Nothing to report. The deadline is end of November with a view to a Mid December issue. Two or three business have approached about one page advertisements.

e) Toy Library Report

Carla reported that we have eighteen families in attendance and it's crowded on busy days. October 1 was the pumpkin festival put on by the Food Bank Garden. They had been cautious with advertising due to the limited number of pumpkins available. Only 50 families attended. In retrospect, they could have advertised more The Food bank was fully staffed and a corn maze, riddles, and a craft station were available. This was a free event. Carla hopes they will run in the event in future years. In future years they will advertise more. The Food Bank didn't advertise either.

North Park CA has talked about toy library. They are wondering the about the life expectancy at the school in the current room. Carla confirmed that we have it for a year. Angela has been good at keeping us on track. The school is crowded. The question of notice was brought up. We currently have no indication of notice. Holly may be able to help

Space at the old shop easy in the basement was discussed as an option as the space big enough to accommodate the toys and attendees. Darren Hill discussed getting a title sponsor for the toy library. There is a grant available that Carla will apply for.

#### f) Program Report

We've had a good session. People commented on the newsletter was pivotal in program attendance. Zumba has been reinvigorated by a new instructor. Marie Brown is back so Thursday Yoga is back on. Men's basketball keeps recruiting more and more people. As the program has gone co-ed it no longer has to be called. Men's Basketball. Rebecca reported a \$3000 profit on the programs. We are considering cancelling ballroom dance. We are losing money on the program and have been for quite some time. Look at finding someone else to do the dance program but would have to be at cost.

The biggest difficulty was the room conflicts. Monday and Thursday Yoga are in a small boardroom with the attendees spilling out into the hallways. This ought to be changed for the winter session. We are looking for gym space. Lisa and Leanne are back and forth. Leanne asked for the order of people that allowed to have first access o this space. CPCA has priority. Leanne took a break form scheduling. Mennonite church was discussed as an option but there are some questions around the spiritual aspect of Yoga and the clash with the church. Sue is looking into insurance. Our biggest problem is finding the yoga program some available space before January. We could have access to the library but the caretaker and Leanne have a good relationship. He will move the tables. The hospital was suggested but fees would have to increase. Condo's have common rooms suggested by Heidi. Sue will ask Anna about the building behind the Y.

#### g) Finances

Rebecca went on holidays. Sue was to send in financials. The email didn't send through. Insurance has been sent away. Insurance and financial statements need to be sent to Heidi. ISC reporting is Rebecca's responsibility.

#### h) Soccer Report

Nothing to report. As programming doesn't start until March. There's no

indoor program.

i) Basketball Court

Mark is a engineer and has offered to help out. Integrated will pour the concrete for the posts as well as the pad. We are awaiting City approval. The documents are being finalised with the solicitors. Heidi will touch base and report at the next meeting.

j) Events Planning

Blue Cross challenge. Last year we did it but we didn't have much time for advertising. We came in last place. The challenge runs for 30 days in March. The goal is to get as many people as possible to record their physical activity. Schools were involved. On a side note, the basketball court will cost another \$6,000 and the prize is \$10,000.

We could consider giving prize incentive for lawn decorating during Christmas. We could advertise through social media.

Ski day. Ski club and information session with the club. Set up for later in the winter. Ski's will be provided by the club.

Day at the rink, rink day. Last year we ran it in late February. We should aim for the same this year. Caswell Hill did smores around a fire. We have a desire to have a fire. The question was asked if we will need a permit. If your fire is in the rink then it is on private property and no permit is required.

The holiday wine night, Brett will reinvestigate the possibility of having it at ingredients. Last year it was held in Sue's home. A more public space is desirable. The possibility of doing it at Earl's was discussed. Michael is going to look into the venue. Marc suggested craft brewers but there are rules around craft brewers they have to set it up as a tasting competition. Darren, Hill asked if Affinity ever approached. Michael said that they have been approached and they aren't willing to accommodate/rent their space. Saskatoon brewery next to Earl's is another potential venue as they have a large space on the second floor. Plan for February.

Christmas Executive potluck. Possibility that it can be held In the commons room, Sue's house or in the library.

Michael, suggested a City Park art show as there are quite a few artists in the area, Darren Hill mentioned the Gord Anderson's wife used to arrange this in the past. The possibility of an art and a community potluck joint event was discussed. It was noted that our events are attended by approximately 100 participants, at best, other than the Christmas drinks.

As for timing, when are programs finished would be ideal. Some programs are set to end the first week of December. Give Leanne a few different dates and she can send in the request.

It was questioned if it would it be a gallery or vendors. Darren Hill noted that in past years it has been a mixture of both. Darren will track down information on previous art shows and report at the next meeting.

Holiday train stopped at the bridge. Open just the south side. 1,200 people were expected. City perks donated cookies and hot chocolate. Over 10,000 people attended the event. The Mayor was angry. In future year North Park and Richmond Heights would like this be a joint community event. The next train is scheduled for December 2017. There are two trains, American train and Canadian train. The train only runs this track every 2 years.. We will have to start organizing earlier for the 2017 train. The Food Bank were the recipients for the donations at the Holiday Train event. The possibility of the community associations running a Christmas fair in the daytime was discussed. There were a significant amount of lessons learned form the last Holiday train. We need to organize the following for future trains, garbage cans, bathroom facilities, food trucks, and parking.

Kudos to the cycle fest team. It was amazing to see so many small children. Cycle Fest should be included in our cost as a barrier funding for the year

Heidi needs to discuss cost as a barrier funding as it pertains to rink day, Cycle fest and Ski day.

k) Darren Hill

Darren hill thanked everyone for their patience during the Queen street construction. The 800 block of 8<sup>th</sup> will be resurfaced next year

Counsellor Hill platform.

- 33<sup>rd</sup> street bridge called the over my dead body bridge. Movement north and south is the problem. The problem is that no matter how many bridges, 33<sup>rd</sup> and Idylwyld is at capacity.
- Lead pipes in City Park. Expedite the replacement of the lead pipes. The City has the information on lead line connections. Federal dollars will expedite the process. 9th Ave is probably the worst as they have a significant number of lead pipes. The City are looking to resurface the road at the same time. In 2018, 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Ave will be have the lead pipes changed and road resurfacing completed. Three streets will cost less as they can have a bulk tender.
- Residential street parking. Petitions are still required for two

streets. Anyone can go collect signatures. Parking permits should be attached to your license plates. First should be free. Can you speak to how much it costs to have the parking patrolled It is revenue neutral. People that have obtained permits to for friends to park at the hospital or downtown are being cracked down on. What about the businesses that are on the north end of city park? Darren Hill noted that it is the responsibility of the business to provide sufficient parking. City hospital has a problem.as they don't have sufficient parking.

- Increase in the number of young families crossing 7<sup>th</sup> and 33<sup>rd</sup> to get to school. Traffic concerns. Is there enough traffic to justify a push button? 4 way stop is the safest, 4 way stop at princess would be ideal. Lower the residential speed to 40km/h. Crossing that is most dangerous is 2<sup>nd</sup>. The approximate cost to install a flashing pedestrian crossing light is \$145,000

### **Nominations**

Julie and Meagan – nominate members at large. Rebbeca nominated – all in favour

Meghan social media manager – Rebecca – all in favour.

Changes to the banking details. Co-signers on the cheques. Co-VP's. The bank needs to see a motion to change the signing authority? Heidi suggested that we check our bylaws. Some banks will say it doesn't matter as long as they are on the Executive. Heidi noted that our bylaws may need to be changed to accommodate the changed structure, co-VP's.

Updated contact sheet again.

The meeting was adjourned at 8:13.

The next meeting is November 17, 2016 at 7pm.

|