



EXECUTIVE COMMITTEE MEETING AGENDA

September 15, 2016
7:00 PM – 9:00 PM
City Park Collegiate

CHAIR	S. Wall
PRESENT	S. Wall, C. Steer, M. Murphy, H. Estrada, Maureen Bourassa, C. Fehr, G. Parchomchuk
REGRETS	
GUESTS	Marc Bourassa
SECRETARY	J.Green

AGENDA ITEM	DOCUMENTATION
1 INTRODUCTIONS	
2 APPROVAL OF THE AGENDA	
a) Murphy: To approve the agenda of September 15, 2016. Motion Carried.	<i>2a) 2016-09-15 Agenda</i>
3 APPROVAL OF PRIOR MINUTES	
a) Motion: To defer the approval of the minutes of June 16, 2016.	<i>3a) 2016-06-16 Minutes</i>
4 ITEMS ARISING FROM PRIOR MINUTES	
a) Update on Action Items	
5 REPORTS AND PRESENTATIONS	
a) <u>Letters to Mayoral Candidates regarding 33rd Street bridge</u>	<i>z</i>
Susan Wall circulated letters that she had prepared to the Mayoral candidates regarding the 33 rd Street bridge, on the advice of Darren Hill at the AGM. The members reviewed the letters and suggested that some additions be made. Susan will make the changes then circulate the letters for signatures prior to mailing to the candidates.	
b) <u>Community Consultant Report</u>	
Heidi Estrada presented the Community Consultant Report. Heidi highlighted the Rink Coordinator Workshop and noted that we have a new Coordinator, John Holgate. The workshop is scheduled for late October and is to include a bus tour of the rinks citywide. Heidi noted that space is limited for the workshop as they will have to accommodate everyone on the bus. There will be one extra space for Community Association member. Heidi suggested that we include one of the Rink Coordinators	

helpers. The workshop will highlight various topics including making ice, maintaining ice and other tips to make our rink successful.

A workshop for Presidents and Treasurers will be arranged for late November. Sue noted that she has yet to attend the workshop. The Treasurer is new to the board and will also need to attend.

As a follow up to the conversation regarding Animal Control and ticketing at the AGM, Heidi had a contacted animal control. It had been brought up that Animal Control had been more visible in the neighbourhood in recent months and ticketing had been more prevalent. Heidi confirmed with animal control that patrols are complaint driven. There's some additional presence in the neighbourhood due to the route taken on regular patrols by the third party enforcement agency. Complaints are community driven, usual by a neighbour.

The possibility of adding a dog park to City Park was brought as a follow up item from the AGM. Heidi provided the members with an application for Dog Park. Heidi discussed the parameters and regulations surrounding a dog park application. Applications are reviewed by the City on an annual basis. Some of the suitability criteria were discussed. The land must city owned. It was noted that City Park has a lack of green space and residents would likely be reluctant to carve out any space from our existing parks. Neighbouring communities were discussed as they have more potential suitable areas. Caswell Hill was discussed as they have more green space available. Heidi noted that the existing dog parks are fairly spread out across the City. Based on the current locations Heidi speculated that the city may be looking at constructing a new park in the Warman Road area. Susan noted that the Sutherland Dog Park is currently the closest and most accessible dog park. Further criteria included the requirement to have the signatures of 35 residents to accompany the application Susan inquired if the area has to be fenced. It was confirmed by Heidi that an, once approved, the area has to be fenced. Heidi mentioned that any site selected must also have an appropriate area for parking.

c) Newsletter Report

Gregg Parchomchuk gave a report on the Newsletter. Susan enquired if the fall newsletter had been fully distributed. Gregg has not yet made deliveries to the apartment buildings. Susan noted that the fall newsletters were delivered a very opportune time and resulted in excellent attendance at the AGM. Susan also

noted that we now have a full executive likely as a result of the timing of the newsletter delivery. The winter newsletter distribution will be in December.

d) Toy Library Report

Carla Fehr provided the Toy Library report. The toy library has now relocated the new room at City Park Collegiate. Carla expressed some concerns over the space limitations in the new area. The space issue has been further exasperated by the new residents of City Park Collegiate, Maria Montessori School. Carla noted that an area that had previously been used during the Toy Library sessions has now been turned into a classroom for the Montessori students. The current attendance of students across all the programs held at City Park Collegiate is now approximately 150. Carla said that she had issues unlocking the room for the first session. A new key will be provided. To ease the space issue it was suggested that the north doors could be opened to generate some additional play area. Carla is reluctant to allow play outside the room as the noise may distract the Montessori students. The toy library currently homes approximately 350 toys and accommodates 40 families. Carla believes 40 families is full capacity for the program. The session on September 9, 2016 was attended by 10 families.

Susan and Carla further discussed the space limitations. Susan has been in contact with the Coordinator for the Children's Discovery Museum to ascertain if they would have a common area that could accommodate the Toy Library in the future. The Children's Discovery Museum would have a closet space available to store the toys with a common area available for the sessions. Susan noted that this arrangement would not be available until the distant future. Susan and Carla have contacted community churches to ascertain if they have any common areas available. The churches have yet to respond. Leisure centres were discussed as another potential option. Susan noted that the CPCA currently does not pay rent for the space provided by City Park Collegiate. Leisure centres would also require a separate insurance policy. CPCA is able to operate the toy library in the current location as the space is provided free of charge. Carla will be applying for the Coop Community Initiative Grant in fall. Carla stated that she is not optimistic that the grant will be awarded. Carla would like to be able to accommodate more than 40 families and offer an additional session but she has personal time constraints. Susan suggested that she would be available to oversee an additional session on Friday afternoons from 3:30PM. Carla suggested approaching other community associations to enquire if there would be any interest in setting up additional

Toy Libraries.

e) Basketball Court

Michael Murphy provided an update on the basketball court. Michael reported that the previously obtained pricing for the basketball hoops, poles and backboards does not include the installation costs. Michael has approached local contractors for an installation quote. Each pole will cost an additional \$1,000. Michael had an original budget of \$4,000 to supply and install the poles. The revised cost with installation for both poles is now \$6,000. The pad materials are to be donated by Integrated Engineering. Susan reported that the cost is now large for CPCA to absorb alone. Heidi reported that the City offers the Park Enhancement Program. Applications for the Park Enhancement program submitted by January 1, 2017 will be assessed and if the grant was approved it would permit construction of the basketball court in the spring or summer of 2018. The Park Enhancement Program grant amounts are dependent upon the number of applicants. Heidi reported that 10 communities had applied and received funding in the prior year. The grant pool of funds is limited and the amount awarded would depend upon the funds being requested by the other applicants. Heidi noted that last year one community had applied for and received funding for a new rink. Heidi suggested that we apply for a grant greater than the amount required to ensure that we receive an amount sufficient to cover the costs of the poles. CPCA would have an obligation to pay for 10% or \$500 of the cost, if awarded the grant.

Michael stated that he would prefer if basketball court was functional and operational by May or June of 2017. Carla suggested that we could pour the pad in the summer of 2017 and then erect the pole in the summer of 2018 so that we may apply for the Park Enhancement Grant. Michael reiterated his desire to have the basketball court functional in 2017.

Michael proffered the suggestion that we seek private sponsorship for the construction of the poles. Susan concurred. Carla suggested that pursue the Park Enhancement Program grant concurrently. If we obtained private sponsorship prior to the approval of the grant then we can decline the grant funding.

Michael has offered to champion seeking private sponsorship.

f) Events and Soccer Reports

The Events Coordinator was absent from the meeting.

g) Email addresses assigned to CPCA executive members

Susan discussed the use or lack thereof of the member assigned email addresses. The members agreed that they more inclined to check their personal email and therefore keep up with any requests for information or updates. Susan discussed the use of OneDrive as an important tool for storing all of our important documents and information.

It was decided that the email addresses would not be used. Opting instead to provide personal email addresses.

At this time the contact information sheet was circulated for updates and Susan's phone number was added to the CPCA website.

h) Calendar of Events

Susan discussed the possibility of a potluck dinner. Carla talked about the Pumpkin Patch event being lead by the Food Bank. 138 pumpkins are available. The event is to held on October 1st.

i) Additional Items

Read Sasaktoon has moved into the building located next to 9Round Kickboxing. Susan has been invited to the grand opening but is unable to attend. The grand opening is September 22, 2016 at 1pm. Michael will go the representative for the CPCA.

Nomination: Marina/Susan. Mark Bourassa as a Member at Large. Passed unanimously.

Mark enquired whether we are to expect a neighbourhood traffic study in the future. Mark noted that we had a traffic study within the last 5 years. Heidi stated that as we have had a study recently we shouldn't expect another for some time. Mark expressed his concerns about children crossing 7th Ave to attend school. Carla and Mark agreed that there ought to be a flashing pedestrian crossing located at either Duke or Princess and 7th for safety as the school does not have crossing guards at this distance from the school. Carla asked if there's a city department that deals with traffic concerns. Heidi will provide an update at the next

meeting.

Carla and Susan discussed the increased traffic in the area at the beginning and the end of the school day as a result of the new Maria Montessori school.

Maureen and Mark Bourassa discussed comments made by Charlie Clark at a recent campaign event. The comments were regarding the 33rd Street Bridge. Mark said that Mr. Clark had suggested that the situation could change over time. As the city grows other options may become more suitable. He also discussed the fear that the bridge could be rushed into without proper planning.

The meeting was adjourned at 8:13.

The next meeting is October 21, 2016 at 7pm.

