



EXECUTIVE COMMITTEE MEETING AGENDA

May 19, 2016
6:45 PM – 9:00 PM
City Park Collegiate

CHAIR	S. Wall
PRESENT	S. Wall, M. Murphy, B. Bradley, R. Koskie, G. Parchomchuk, B. Bradshaw, C. Fehr, C. Martin, D. Hill, H. Estrada, L. Gruending, R. Spilchen
REGRETS	J. Periera, F. Reiben
GUESTS	H. Kelleher
SECRETARY	C. Martin

AGENDA ITEM	DOCUMENTATION
1 INTRODUCTIONS	
2 APPROVAL OF THE AGENDA a) Motion: To approve the agenda of May 19, 2016.	<i>2a) 2016-05-19 Agenda</i>
3 APPROVAL OF PRIOR MINUTES a) Motion: To approve the minutes of April 21, 2016.	<i>3a) 2016-04-21 Minutes</i>
4 ITEMS ARISING FROM PRIOR MINUTES a) Outstanding minutes from March 2016. The Secretary has not compiled the minutes from March 17, 2016. Access to the recorded audio file is required.	
5 REPORTS AND PRESENTATIONS a) Montessori School Discussion <i>Holly Kelleher will present an update on the move of Montessori to City Park School.</i> b) Infill Development Discussion <i>Paula from the City of Saskatoon will provide an update on the infill development project.</i> c) Report from the Treasurer d) Report from the Community Consultants e) Report from the Program Coordinators f) Report from Toy Library Coordinator	

6 NEW BUSINESS

- a) Theatre in the Park Discussion
The Chair will lead a planning session for the Theatre in the Park event.

- b) Basketball Court Discussion
*The Chair will lead a discussion on the status of the basketball court.
City of Saskatoon.*

7 QUESTIONS AND COMMENTS

8 NEXT MEETING

- a) The next City Park Community Association Executive Committee meeting will be held on June 16, 2016.

9 MEETING ADJOURNMENT

- a) Motion: To adjourn the City Park Community Association Executive Committee meeting on May 19, 2016.



EXECUTIVE COMMITTEE MEETING MINUTES

April 21, 2016
7:00 PM – 9:00 PM
City Park Collegiate

CHAIR	S. Wall
PRESENT	S. Wall, M. Murphy, B. Bradley, R. Koskie, G. Parchomchuk, B. Bradshaw, C. Fehr, O. Greenwood, C. Martin, J. Periera, D. Hill, H. Estrada, M. Planchot
REGRETS	L. Gruending, R. Spilchen
GUESTS	E. Pearson, H. Kelleher, M. Emmons
SECRETARY	C. Martin

AGENDA ITEM	DOCUMENTATION
1 INTRODUCTIONS	
2 APPROVAL OF THE AGENDA	
a) Murphy/Bradley: To approve the agenda of April 20, 2016. Motion Carried.	<i>2a) 2016-04-21 Agenda</i>
3 APPROVAL OF PRIOR MINUTES	
a) Motion: To defer the approval of the minutes of March 18, 2016.	<i>3a) 2016-03-18 Minutes</i>
4 ITEMS ARISING FROM PRIOR MINUTES	
a) Update on Action Items	
5 REPORTS AND PRESENTATIONS	
a) <u>Local Area Plan (LAP) Report</u>	
<p>Ellen provided a presentation to the City Park Community Association on the Local Area Planning initiative. She circulated summary documents to the group. She summarized that the LAP was approved in 2010 and, since this time, 50% of the recommendations had been closed. 15% have yet to be started. There are 13 completed LAPs. Compared others. Riversdale - 69%. Most recently closed recommendation was 6.2 (reuse of Mendel Art Gallery). City Council approved the use of the Mendel for use as Children's Discovery Museum. Amenities strips 2.6 (developing boulevard landscaped areas). The area has been identified as not very good for trees. An initiative was launched or boulevard gardening. In areas that are not good for trees individuals may be able to garden on the city land. Recommendation 3.9 (residential parking permit program) looked at ways to improve possible expansion and ways to improve effectiveness of the program. The entire program is</p>	

under reviewed and going to council later this year (possibly next month.) This should make it simpler to make expansions.

4.1 City park being pilot for curbside pilot program. It is not feasible to do this. That being stated, food waste is now able to be put into the green bin. Citizens can have their compost picked up.

7.1 Waste Reduction and Water Conservation Demonstration Projects - supposed to be before 2011. Environmental initiatives is willing to come out to City Park and work with the CPCA to implement new programs. A list will be left for the committee to review.

One of the biggest movements with City Park is 1.16. This was to have the city look at the feasibility of creating and implementing an architectural control district.

Mark Emmons and Kathryn provided a quick presentation on the architectural control project. Attachments distributed. Non-credit planning class was introduced at the University of Saskatchewan that provided planning students with real world planning experience. A student was assigned the responsibility of assessing City Park residential area and for looking for areas where an architectural control district could work. The student was responsible for identifying clusters of homes and defining characteristics that should be reserved. LAP 1.6 asked to look at the feasibility. Katherine provided a background on what an Architectural Control District (ACD) is (there are two currently - river landing and Broadway commercial). Described purpose, works well when the requirements are clear. Advantages of ACD are: enhance community appearance, etc. ACD is challenging because it requires approval from homeowners in an area. ACD are generally only enforceable on new builds (when a building or development permit is taken out).

The student went out and looked at a number of different blocks in city park. Examples provided in the handout. In summary, most homes in Saskatoon do not follow one architectural style. This is similar in city park. The builds reflect materials that were available at a time. The predominant influence or style that is seen in CP is the craftsman (1 - 1.5 style, low style façade, porch) or Queen Ann Styles (asymmetrical façade, porches, decorated detailing). In essence, there is a diverse/eclectic mix of houses in the area. ACD is not something that is being recommended for City Park. Questions were asked if the infill development strategy that would have addressed original concerns. Infill development recommendations included many different pieces (presentation).

Revisions to current site width requirement. Current 70% rule, problems, removing it allowed for development of more single family homes. Thirdly, front door height currently cannot be above more than 1 metre above ground level (to maintain characteristics). Finally, front porches are now allowed to encroach on the property provided it does not encroach more than 3 metres into the front yard.

Mark Emmons continued. He indicated that an ACD was not recommended in City Park. There are new protections available through the infill design project that provide the same type of protections that were intended out of the ACD proposal. More options are now available than what were previously in place, particularly with the removal of the 70% rule (50 ft lots can now be subdivided which prevented single homes). It's challenging to identify local design characteristics of a local area. As a result, it was recommended that the CPCA develop a brochure to encourage good design and the conservation of older designs. In essence, student conducted research for the city. Non-regulatory examples are included in the presentation. Examples in the USA encouraged residents to conserve their existing homes and recognize new homes for fitting in in the correct way. If this were to occur, the CPCA would be required to develop this marketing tool. If this were to occur, the CPCA could source funding from local donations (but not city). Example was circulated from the City of Calgary for a "Community Character" handout. An additional statement of significance brochure was produced. Other documents were shared.

If CPCA were to produce a list of recommendations, a vision statement could be produced which could borrow heavily from the original LAP plan. CPCA could produce a brochure, statement of significance, characteristics of design, encourage communication with their neighbours, providing a recognition program, helpful contact information. City Park Built Heritage Committee could be established to discuss issues such as heritage, etc. CPLAP infill design strategy.

Darren Hill provided an explanation that some guidelines must be adhered to if development were to occur. Darren Hill asked what would happen if documents were produced (such as a brochure) or if a committee made a decision, how would the city support this? In response: Mark Emmons stated that the committee would be led by the CPCA but that it would not be enforceable by the City. Given that it cannot be enforced, it would be better if the community association promoted the tool to help improve awareness. Darren Hill asked if any other community associations

have adopted a brochure and have implemented it. Other associations have not produced such a product. Gregg asked about wildwood.ca - what is it? Education and promotion of heritage is a priority for Kristen. If a committee were established, she would be willing to participate. Michael Murphy indicated that there are more important priorities. Susan Wall asked about the effectiveness of similar programs. In response, it was indicated that there was little evidence. The idea of a recognition program sounds good but that it could be as simple. There are some very basic ideas. Some of these are quite affordable to. With heritage problems, simple recognition (such as telling a story). With an ACD, there has to be a problem identified. LAP is not recommended. The group is in the process of developing a new brochure to explain the infill design project that would be circulated from building standards.

Darren Hill had a question on process. It was a project of the LAP (not CPCA). Is there still a database on the original LAP committee members? It would be beneficial to touch base with the original LAP plan. The current CPCA group was not involved with LAP so developing a brochure would be challenging. Michael Murphy indicated that he is supportive of a corridor for identifying a block or two where homeowners could be tested. Another idea was applying heritage designation to a series of homes or a block. This would prevent the houses from being demolished. This could be discussed if a built heritage committee were established.

In closing, Mark Emmons stated that he will share the information with the LAP emailing list (two are also hard copy mail) (the update). The presentation will also be shared with the LAP committee. Mark also indicated that he would be interested in getting feedback from the CPCA to see how they wish to proceed. The mailing list is not meant to be a standing committee, rather, if a group of people could be identified to be a built heritage committee. Darren Hill recommended that the LAP committee be consulted rather than leaving this on the CPCA would be inappropriate. Darren Hill indicated that the original LAP could be invited to a future CPCA meeting where a presentation. 5.1 recommendations.

Susan Wall indicated that the LAP committee should come to a future CPCA meeting once the group has had a moment to go through the information. For a lot of the LAP recommendations, this department does not always take the lead on it. It can be challenging to track down the most appropriate person to make sure that there is a recommendation and work to do and that an

update is required.

b) Report from the School Board Trustee

Starting in 2016, the EcoQuest program and the online learning program is now housed at the City Park Collegiate (CPC). These are classified as alternative programs which are not tied to particular areas, rather, they can be transferred to City Park quite seamlessly. There is still a large amount of unused space at the CPC. The community has always expressed interest in having an elementary school program. The school board is looking at other options that can be pursued. The school board is in negotiations with a few different individuals to see what can be done by September. Depending on what is chosen, renovations would be necessary to get the facility ready for whatever programming would come in. Options include a Montessori or French immersion program that would start in September. Additional information should be available in June. When the talks conclude, a board meeting will be held where a motion will be required to approve new programming. The CPCA will be informed well in advance of what will be coming in September.

Susan Wall asked if there was any possibility of expanding the flex program (for example, all the way up to grade 12). In response, yes it is possible. The program is full and has been overly successful. The idea of the renovation is that the programs could be scaled up and that space would be available. It is expected that the program will double in size over the next year. There is capacity for up to 120 students to participate in the program with current facilities (there is room and space).

Darren Hill enquired what the flex program is. In response, it was explained that it is programming for students that are involved in extracurricular activities that impede on normal schedules. As a result, it provides flexible class time through independent learning and additional learning support outside of normal times. Susan Wall enquired if there are any concerns with the toy library - nothing in the near future. Carla Fehr indicated that the City Park Collegiate did not send out a flyer for recent changes. It was explained that a publication would be shared with the local community to discuss the repurposing of the school space. Administration has been asked to produce a communication plan to show how things will be rolled out. For French immersion, it would be available for elementary schools. This would not be take enrolment from existing schools. There is increasing demand for French immersion. [K - 8, K - 3, few different options]. Darren Hill asked about EcoRiver height enrolment, which would decrease. Ambitious deadlines for launching programming in

September. It is the goal to make a decision at the June board meeting.

Leisure guide programming application is due May 30th. Susan asked if the renovations could impact current programming. It was expressed that any disruption would be minimal. Most renovations would be paint, fixing walls, etc. Darren Hill asked if accessibility will be addressed during the summer renovations, however, it was not sure if this would occur. The school board is looking at an opportunity to build a lift. Darren Hill asked if the school board is planning with the expectation that an additional 8,000 people would be present. Local schools would not have capacity (for example, CASWELL - SAGE).

Carla Fehr asked If City Park residents would have priority for students to enrol in the City Park Collegiate. In response, it was explained that parents are encouraged to send their kids to local schools. In essence, enrolment is not limited to City Park residents. It is dependent upon the type of programming that is put into the facility

c) Report from the Treasurer

Murphy/Bradley: to elect Rebecca Koskie as treasurer for the City Park Community Association, effective immediately.
Motion Carried.

d) Report from the Community Consultants

Annual grants are due at the end of the month.

Learning opportunities - May 5th there is an indoor coordinator training event. This will be shared with Leanne. If anyone is interested in helping out or learning, every CPCA is able to send 2 people.

Leisure guide - due May 30th. Public schools are asking for rental information by May 13th. Leanne will need to submit this request to the school quite quickly. This is different than catholic schools (June 15th). It is recommended that Leanne book space immediately on this date.

Heidi provide a presentation on volunteer training. In essence, the handout discusses volunteer retention. When considering volunteer recruitment and retention. There are three questions that the CPCA should consider these questions.

*5d) April 2016
Community
Consultant Report*

There used to be an annual graffiti cleanup in North Park and Richmond Heights. There is a graffiti cleanup kit that can be rented for free from Heidi. This includes equipment but not paint.

Mark provided an update on the basketball court project. Darren Hill was able to fil 12K in funding for the project. Mark asked if CPCA would be okay with giving 4K to install in 2016 instead of 2017. In turn, Mark got a further update that the install would occur in 2016. Facilities will likely be able to install in 2016. Mark explained how funding would occur heavily through the enhancement grant. If we wait one additional year, the City of Saskatoon may be able to submit some funding. Brett stated that she may be able to get up to 7500 from her work. The committee will have to consider covering part of the basketball install. Initial costs were estimated at 3K - 4K for the install.

Susan Wall indicated that deferring any source of funding to the next meeting would be helpful. Darren Hill asked that the CPCA consider some sort of recognition event for Cameco if they are to provide 16K in donations. Susan Wall and Michael discussed that the state of finances for the CPCA. In essence, the CPCA needs to make 1500 on top of operating grants. Michael disagreed that that an 8K contingency will be needed. Darren Hill asked if any other community associations have established a policy with respect to how much funding should be held. Most associations try to hold at least one years' operating costs. Discussions over how much funds are needed. Darren Hill indicated that the treasurer could look into what funding would be required going forward.

Only a half-court was recommended to be built. Darren Hill recommended that even half of the project. Could it be done in 2 versus 1 phase? Randy will follow up on this.

e) Report from the Program Coordinators

The Program Coordinator was absent from the meeting.

f) Report from Toy Library Coordinator

Carla Fehr indicated that the Toy Library has generated 1,000 in revenue (based on a 500 grant). Susan asked if the 550 collected through Toy Library should go back into the Toy Library funds. Darren Hill indicated that the registration. Carla Fehr connected w/ all families and asked if any sort of thing should be purchased by the Toy Library. The only response was a pumpkin patch in City Park. It was determined that a REP would be willing to grow

300 pumpkins and have a social event with food/drinks, etc. The CPCA would be able to advertise the event in the newsletter. The event will be held in October. Mark recommended that the CPCA advertise their association at the time of year.

Fehr/Olivia: to grant 200 dollars towards the pumpkin patch festival. Motion carried.

Bradshaw/Parchomchuk: that the 580 be put back into the Toy Library. Motion carried.

Historically, the Toy Library funds would go back into the same project.

Darren Hill provided a basic update on the roads project. In essence, a better rebuilt (instead of resurfaced road) will happen in 2017 (for the entire length of Queen). There was an email sent for 2 missing 11 y/o girls. There was no criminal activity involved. Information about development of library, etc. by Phil Tank. This is false

6 NEW BUSINESS

a) City of Saskatoon Bridge Project Update (City Growth Plan)

Bridge project update. Susan wrote a letter to council who received a response saying that April 25 the council will approve a growth plan. Part of this is a bridge, which will not occur for at least 10 years (33rd street). Olivia indicated that her neighbour will be the planner in the growth plan. She cannot choose sides (Leslie Anne). General discussion on the bridge.

b) Saskatoon Youth Soccer Discussion

Olivia discussed about soccer in CPCA. In essence, there are two coordinators (CP and North Park and Richmond Heights). There is a separate account for each group. There are 10 teams this year, low in enrolment, still accepting registrations. There is kinder soccer available (only outdoor not indoor). Indoor soccer is only available in the north. 3500 dollars are paid to Saskatoon soccer to book fields and scheduling. It is even more costly in the fall. All fees are sent to Saskatoon youth soccer. Discussion over soccer. The costs are borne by the teams. In essence, the fees that are collected should be used for services but the services are not always delivered. Most organizations go through SYS (Saskatoon Youth Soccer).

c) Role-Based Email Account Setup

The Secretary was unable to assist members to set up their email accounts due to time constraints.

7 QUESTIONS AND COMMENTS

8 NEXT MEETING

- a) The next City Park Community Association Executive Committee meeting will be held on May 20, 2016.

9 MEETING ADJOURNMENT

- a) The meeting was adjourned at 9:01 PM on April 21, 2016.